

TAHLEQUAH PUBLIC SCHOOLS 11I035

Regular Meeting

June 21, 2018 6:00 PM

Board of Education Conference Room
225 N Water Ave
Tahlequah, Oklahoma

Any person with a disability who needs special accommodations to attend the Board of Education meeting should notify the Clerk of the Board, Brenda Hammer at least 24 hours, if possible, prior to the scheduled time of the Board meeting. The telephone number is 918-458-4190 x1874.

A. Call to order:

A.1. Recording of members present and absent

A.2. Pledge of Allegiance-Cameron Burchett, Abigail Burchett, Caden Waits, Averie & Kellen Presley.

B. Tigers R.O.A.R.:

B.1. Track All-State-Joshua Dick and Brooke Thomas.

C. Discussion and vote to approve or not approve the Minutes for previous meeting(s):

C.1. May 10, 2018

D. Discussion and vote to approve or not approve the Monthly Financial Reports:

D.1. Receipt and Balance Statement

D.2. Student Activity Account Summary

D.3. Miscellaneous Reports

D.4. Supplemental Appropriations \$1,066,511.20

D.5. Child Nutrition

E. Superintendent's Report:

E.1. Final 2017-18 report

F. Public to be heard:

Members of the public shall be allowed to attend all meetings of the board of education. In addition, the board of education will have an item on regular meeting agendas that affords citizens the right to address the Board of Education on items PERTAINING TO EDUCATION and/or the OPERATION OF THE SCHOOL DISTRICT. The item will appear prior to any business being conducted by the board of education.

A resident wishing to address the Board of Education must fill out a form before the meeting and submit it to the Board Clerk. The Speaker is to move to the lectern on being recognized by the Board President and give his/her full name and address. The speaker will be allowed 5 minutes to address the board.

The Board and administrative staff will not respond to questions or comments at the meeting. The resident may receive a written response as soon as possible. Questions and complaints relating to employees of the district WILL NOT BE PERMITTED AT THIS TIME. Such questions are to be referred to the Superintendent at another time. Presentation or discussion of matters which are currently under legal review will not be permitted.

Policy 2217 Adopted by the Board of Education on 9-12-91, Revised 6-15-99, Revised 11-8-04, Revised 4-7-15, Revised 10-11-16, 12-8-16.

G. Discussion and vote to approve or not approve the Certificate of Authority: Superintendent Leon Ashlock is appointed as the Delegate of Authority on behalf of Tahlequah School District I-35, to deal with any state and federal governmental division in regard to the spending of state or federal monies and to the compliance of the District with funding requirements, civil rights laws, and special education-related statutes. The Superintendent shall have authority to complete and submit necessary governmental forms, provide governmental agencies with requested information, make application for

governmental funds, and perform all acts needed to comply with state and federal law requirements for the receipt of grant money and for the protection of civil rights of employees and students. Programs include, Title I, II, III, IV, and VI formula grants, Title VII Impact Aid and Indian Education, Johnson O'Malley, IDEA programs, all discretionary/competitive grants, Adult Basic Education, Title IX official, and supervisor of 504 designations. DeAnn Mashburn or Randy Underwood shall be designated as the local contact person and the individual authorized to sign in the absence of the Superintendent.

H. Discussion and vote to approve or not approve the Designation of purchasing agents and receiving clerks for each school site as follows:

1. PURCHASING AGENTS:

- a. Athletic Department Matt Cloud and Danna Reese
- b. Child Nutrition Dana Dobson
- c. Grants/Federal Programs Tanya Jones
- d. Individual Schools Building Principals
- e. Maintenance Brad Jones and Jana McNeil
- f. Transportation Brad Jones, Larry Wood and Meri Parks
- g. District Leon Ashlock, Diane Adamson, Sabrina Garner, Tanya Jones, DeAnn Mashburn, Anita Lightcap, Susan Vanzant, Randy Underwood and Jayde Wolf

2. RECEIVING AGENTS:

- a. Board Office Staff
- b. Child Nutrition Mark Hooper
- c. Individual Schools Site Office Managers and Vice Principals
- d. Warehouse John Baker and Jana McNeil
- e. Transportation Brad Jones, Larry Wood and Meri Parks

I. Discussion and vote to approve or not approve re-authorizing payment of Voluntary Separation/Retirement Program for the 2018-19 FY that was approved by the board Feb. 16, 2016. (Year 3 of 3)

J. Discussion and vote to approve or not approve the first read of the following handbooks/manuals:

- 1. Elementary Student Handbook
- 2. TMS Student Handbook
- 3. THS Student Handbook
- 4. CCREA (Boot School) Handbook
- 5. Athletics Student Handbook
- 6. Transportation Student Handbook
- 7. Elementary Faculty/Staff Handbooks
- 8. TMS Faculty/Staff Handbooks
- 9. THS Faculty/Staff Handbooks
- 10. Child Nutrition Faculty/Staff Handbook
- 11. Athletics Faculty/Staff Handbook
- 12. Transportation Staff Handbook
- 13. District Procedures Manual (Activity Fund, General Fund and Federal Programs)

K. Discussion and vote to approve activity account descriptions for the 2018-19 SY.

L. Discussion and vote to approve or not approve recognition of academic credit as offered by the Indian Capital Career and Technology Center. This includes weighted laboratory science credit (Health Career Certification) designated as Anatomy, and weighted lab science and math credit for students enrolled in Career Tech Bio-Medical Science Academy:

Course Title	OCAS	Instructor	ICTC Program
Anatomy (Lab Science)	5333	Fran Burkhalter (430011) Kate Maxey (430006) Andrea McElmurry (221556)	Health Career Certifications (HCC)
Advanced Algebra II – Year 1	4412	Heath Eubanks (402190)	BioMedical Academy
Pre-AP Calculus – Year 1 or 2	4611	Heath Eubanks (402190)	BioMedical Academy
AP Calculus AB – Year 2	4615	Heath Eubanks (402190)	BioMedical Academy
AP Biology – Year 1	5035	Janet Lawrence (153632)	BioMedical Academy
AP Physics I – Year 2	5213	Janet Lawrence (153632)	BioMedical Academy
Advanced Microbiology – Year 2 (Only offered to students who have completed PBS & HBS at the partner school)		Janet Lawrence (153632) & Heath Eubanks (402190)	BioMedical Academy
PLTW Principles of Biomedical Sciences (PBS) – Year 1	8706	Janet Lawrence (153632)	BioMedical Academy
PLTW Human Body Systems (HBS) – Year 1	8707	Janet Lawrence (153632)	BioMedical Academy
PLTW Medical Interventions (MI) – Year 2	8708	Heath Eubanks (402190)	BioMedical Academy
PLTW Biomedical Innovations (BI) – Year 2	8719	Heath Eubanks (402190)	BioMedical Academy

M. Discussion and vote to approve or not approve Indian Capital Technology Center instructors, Fran Burkhalter, Kate Maxey and Andrea McElmurry as adjunct instructors for academic credit in Anatomy; and Heath Eubanks and Janet Lawrence as instructors for academic credit in Advanced Math and Science courses for the 2018-2019 school year.

N. Discussion and vote to approve or not approve the following items as surplus:

- N.1. TMS- 13 desks and 2 tables, Microwave, Dishwasher, 98 obsolete textbooks and 172 obsolete DVDs.
- N.2. Central Academy-1 lateral filing cabinet, 1 mobile projector (no longer works), 1 wall mounted map, tub of old binders, 1 broken presentation stand, 10 picture frames, 1 TV mount for box TV.
- N.3. Cherokee Elementary-17 android kids tablets.
- N.4. THS-several math books
- N.5. District-old traffic lights and poles at the Southridge intersection. TPWA will repurpose the poles. (see attached email for details)

O. Discussion and vote to approve or not approve the following bids/quotes/proposals:

- O.1. Bid for a utility terrain vehicle for athletics.
- O.2. Proposal for Traversa, a route tracking software for student transportation.

P. Business Items - Consent Docket Vote to approve or not approve the following:

P.1. Contracts/Agreements (2018-19 School Year):

- P.1.a. Agreement with Boys and Girls Club of Tahlequah to provide before and after school services to TPS students.
- P.1.b. Agreement with Community Food Bank of Eastern Oklahoma to provide food for the district Back Pack Program.
- P.1.c. Agreement with Community Food Bank of Eastern Oklahoma to provide an on campus food pantry at THS.
- P.1.d. Agreement with Compliance Resource Group to provide required DOT drug testing for bus drivers.

- P.1.e.** Agreement with ECOLAB to provide district pest prevention/elimination.
- P.1.f.** Agreement with Grants & Evaluation Consulting, LLC for evaluation of the Drug Free Communities Support Program grant.
- P.1.g.** Agreement with Junior Achievement of Oklahoma to enroll and provide curriculum for the district 5th grade students in the JA BizTown Program for the 2018-19 SY.
- P.1.h.** Agreement with Kevin Dudley to provide services as TPS Treasurer for the 2018-19 SY.
- P.1.i.** Agreement with Northeastern State University to provide speech/language services for eligible students at Sequoyah and Greenwood Elementary.
- P.1.j.** Agreement with West Interactive Services Corporation for renewal of the School Messenger calling system.
- P.1.k.** Agreement with Support Employee Evaluation System (SEES) to renew licenses for OKTLE electronic teacher evaluation software for the 2018-19 SY.
- P.1.l.** Agreement with Oklahoma State School Boards Association's Unemployment Program (OPSUCA) to provide consulting, legal and training services for the TPS district.
- P.1.m.** Agreement with Scholastic Book Fairs for Heritage Elementary 2018-19 Fall and Spring Book Fairs.
- P.1.n.** Agreement with Scholastic Book Fairs for Sequoyah Elementary 2018-19 Fall and Spring Book Fairs.
- P.1.o.** Agreement with Scholastic Book Fairs for Greenwood Elementary 2018-19 Fall and Spring Book Fairs.
- P.1.p.** Agreement with Scholastic Book Fairs for Tahlequah Middle School 2018-19 Fall Book Fair.
- P.1.q.** Agreement with Scholastic Book Fairs for Cherokee Elementary 2018-19 Fall and Spring Book Fairs.
- P.1.r.** Agreement with Cherokee County Health Services Council for SWAT coordinator stipend for the 2018-19 SY.
- P.1.s.** Agreement with Summit Pediatric Therapies for physical therapy and occupation therapy services for 2018-19 school year to eligible TPS students.
- P.1.t.** Agreement with Eastern Oklahoma Erate Service-Julie Watson to submit Tahlequah Public School's Erate Application for the 2018-19 SY.
- P.1.u.** Agreement with A&C Fire Extinguisher Co., Inc. for the service and inspection of district fire extinguishers.
- P.1.v.** Agreement with PowerSchool for licensing and migration of student data installation at the local level.
- P.1.w.** Agreement with Odysseyware to provide unlimited licenses and access to all content for THS and Alt Ed sites during the 2018-19 SY.
- P.1.x.** Agreement with Oklahoma Department of Rehabilitation Services to provide the Transition School-To-Work Work Study Program for the 2018-19 SY.
- P.1.y.** Agreement with Mute Song for the use of music and/or materials for THS Band 2018-19 performance.
- P.1.z.** Memorandum of Understanding for 5 grants between Oklahoma Department of Career and Technology Education and TPS for funding to implement and/or upgrade instructional and training technology for the TPS Career Tech programs.
- P.1.aa.** Agreement with Mascot Media to provide custom printing for athletic tickets, calendars and Tahlequah Tiger Broadcasting for the 2018-19 SY.
- P.1.bb.** Memorandum of Understanding between The Spark Programs and TPS for license and copyright agreement for educational curriculum for the 2018-19 SY.
- P.1.cc.** Agreement with Tahlequah's B.E.S.T. Drug Free Community Coalition to provide a full-time Preventionist to administer the Prescription Drug Abuse Prevention programs.
- P.1.dd.** Supplemental Services Agreement with Robert Calloway for painting inside TMS.
- P.1.ee.** Supplemental Services Agreement with David Cline to provide painting inside TMS.
- P.1.ff.** Supplemental Services Contract with Judi Barber/Collaborating for Results to provide Administrative Planning Conference.
- P.1.gg.** Agreement with City of Tahlequah Drug Dog Services for the 2018-19 SY.
- P.1.hh.** Agreement with Cintas to provide uniform shirts for the following: custodial, mechanics, maintenance and grounds department support employees.
- P.1.ii.** Agreement renewal (year 2 of 3) with DHS to provide one School Based Social Worker.
- P.1.jj.** Agreement with Edmentum to provide program licenses for Study Island software.
- P.1.kk.** Agreement with Guard Tronic to tie new Cherokee cafeteria/music room into the existing fire alarm

system.

P.1.ii. Security Service Agreement with Guard Tronic for installation and monitoring of fire alarm system for Sequoyah Elementary.

P.1.mm. Security Services Agreement with Guard Tronic for installation and monitoring of a fire alarm system for Tahlequah High School upper and lower gymnasium.

P.1.nn. Renewal Agreement with Guard Tronic for maintenance and monitoring of current TPS accounts.

P.1.oo. Supplemental Services Agreement with Richard Hight to provide back to school keynote address for TPS staff, 8-13-18.

P.1.pp. Agreement with All American Fire Systems for all TPS fire suppression system inspections.

P.1.qq. Supplemental Services Agreement with David Deets as resource coach for planning and implementing the nutrition component of the Carol M. White PE Grant.

P.1.rr. Revised annual contract (July 1, 2018-June 30, 2019) for the maintenance service of the TMAC elevator and wheelchair lift in the PAC.

P.1.ss. Agreement with the City of Tahlequah to provide School Resource Officers for the 2018-19 SY.

P.1.tt. Renewal of with Midwest Bus Sales for the lease of 5 2018 77 passenger buses, (lease year 2 of 3).

P.1.uu. Agreement with ACE Facilities Management for full custodial service/management for the 2018-19 SY.

P.1.vv. Agreement with Document Imaging Solutions, LLC. (DIS) to provide Copier/Duplicator services to the district for the 2018-19 SY.

P.1.ww. Agreement with SHI for Microsoft licensing usage agreement for the 2018-19 SY.

P.1.xx. Agreement with ARMKO Industries, Inc. to provide roof consulting services.

P.1.yy. Agreement with Barlow Education Management Service, LLC for the preparation and submission of the 21st Century Community Learning Center Grant.

P.1.zz. Agreement with School DUDE for license renewal of online work order software for TPS Maintenance Dept for the 2018-19 SY.

P.1.aaa. Agreement with Briggs School to provide transportation services to and from Parkview School for the Blind in Muskogee for student(s) during the 2018-19 SY.

P.1.bbb. Agreement with Briggs School provide psychological testing services to eligible students as needed during the 2018-19 SY.

P.1.ccc. Food Management agreement with Sodexo for Child Nutrition Services for the 2018-19 School Year.

P.1.ddd. Lease renewal agreement with Airgas to provide gas/oxygen cylinders for TPS maintenance for the 2018-19 SY.

P.1.eee. Agreement for leased Copier equipment, dated November 12, 2015 with DeLage Landen Public Finance LLC. (year 3 of 5)

P.2. Fundraisers (2018-19 School Year):

P.2.a. THS Baseball-Youth Baseball Camp

P.2.b. THS Band-Fireworks stand

P.2.c. THS Cheer-Football Ad Program Sales

P.2.d. THS Softball-Outfield Sign Advertisement

P.2.e. THS & TMS Arts Camp-Admission and DVD Sales of Willy Wonka performance

P.3. Trips (Out of State/Overnight Trips 2018-19 School Year):

P.3.a. David Qualls and Charles KnifeChief, ORU Women's Basketball Team Camp, Tulsa, OK, June 25-27, 2018. (activity account)

P.3.b. Josh Allen, Junior High Band Camp, Fayetteville, AR, July 8-13, 2018. (activity account)

P.3.c. Diane Adamson, International ASBO Conference, Kissimmee, FL, November 20-25, 2018. (general fund)

P.4. Memberships/Subscriptions (2018-19 School Year):

P.4.a. Cooperative Council for Oklahoma School Administration (CCOSA)

P.4.b. Oklahoma Schools Advisory Council (OSAC)

P.4.c. AdvancedEd Improvement Network (prerequisite for accreditation and/or STEM certification) THS Only.

P.4.d. Vernon Florence Consulting Co, Inc.

P.4.e. Agreement with Oklahoma State School Boards Association for annual subscription fee for on line board meeting program for the 2018-19 SY.

P.4.f. Agreement with Oklahoma State Schools Boards Association (OSSBA) for Policy Maintenance Service Subscription.

Q. Discussion and vote to approve first read of replacing TPS policy #2063-Board Travel with OSSBA Policy #BBH-Development Opportunities: Board Members.

R. Discussion and vote to approve or not approve the following policy revisions:

R.1. Policy 5250 Concurrent Enrollment

S. Discussion and vote to approve or not approve the following policy revisions:

S.1. Policy 3275-Payment for Meals

T. Discussion and vote to approve or not approve the Schedule of Encumbrances:

1. 2017-18 General Fund PO# 657-710
2. 2017-18 General Fund Grant PO# 3211-3233
3. 2017-18 Building Fund PO# 100-101
4. 2017-18 Bond Fund PO# 1
5. 2018-19 General Fund PO# 1-108
6. 2018-19 Building Fund PO# 1-57

U. Executive session: Executive Session Authority: *25 Okla.Stat. § 307(B) (1) (2) and (7)*. The Board proposes to discuss the following matters during its closed session: Tahlequah High School Principal position.

V. Acknowledge the Board's return to open session.

W. Board President's statement of executive session minutes.

X. Motion and vote to approve or not approve Personnel Items x.1-x.3.

X.1. JOB TRANSFERS: Upon the recommendation of the Superintendent, the job transfers of the following person(s), be APPROVED:

NAME	TRANSFER FROM/TO	EFFECTIVE
Lora Cosby	Cherokee/Greenwood Literacy Coach	2018-19 SY
Robbie Lankford	Heritage 5 th Grade/Elem & MS ISD	2018-19 SY
Jacqueline Carpenter	Cafeteria Cashier/Cherokee Office Manager	2018-19 SY
Lisa Bookout	Greenwood 3 rd Grade/THS Careers Teacher	2018-19 SY
Kym Tinsley	District Technology Coach/Greenwood 5 th Grade	2018-19 SY
Courtney Spears	Greenwood SpEd Para/Greenwood Paraprofessional	2018-19 SY
Mary Sullivan	Part-time Interpreter Para/Full-time interpreter Para	2018-19 SY
Joe Freymuth	Greenwood SpEd Para/TMS SpEd	2018-19 SY
Brett Bardell	MS Social Studies/THS Social Studies	2018-19 SY
Teresa Ledbetter	TMS Special Car Para/Transportation Special Care Para	2018-18 SY
Jennifer Blackbear	THS SpEd Teacher/Heritage SpEd Teacher	2018-19 SY

X.2. EMPLOYMENT: Upon the recommendation of the Superintendent, the employment and contract approval of the following person(s), be APPROVED:

NAME	SITE/POSITION	EFFECTIVE
	SpEd Teacher	2018-19 SY-Temp 1 yr contract
	Teacher	2018-19 SY-Temp 1 yr contract
	Speech Path	2018-19 SY-Temp 1 yr contract
	Band Assistant	2018-19 SY-Temp 1 yr contract
	SpEd Teacher	2018-19 SY-Temp 1 yr contract
	Attendance Receptionist	2018-19 SY-Temp 1 yr contract
	Spanish Teacher	2018-19 SY-Temp 1 yr contract
	Teacher	2018-19 SY-Temp 1 yr contract
	Teacher	2018-19 SY-Temp 1 yr contract
	ELL Teacher	2018-19 SY-Temp 1 yr contract (pending certification)
	Transportation/Bus Driver	2018-19 SY-Temp 1 yr contract
	SpEd Teacher	2018-19 SY-Temp 1 yr contract (pending certification)
	Teacher	2018-19 SY-Temp 1 yr contract (pending certification)
	THS Principal	2018-19 SY-Temp 1 yr contract

X.3. RESIGNATION: Upon the recommendation of the Superintendent, the resignation of the following person(s), be APPROVED:

NAME	SITE/POSITION	EFFECTIVE DATE
Ivia Napier	Cherokee/Office Manager	5/29/2018
Susan Sampsel	Heritage/Paraprofessional	End of 2017-18 SY
Melissa Cluck	Cherokee/ELL Teacher	End of 2017-18 SY
Trey Blunt	PE Teacher/Cherokee	End of 2017-18 SY
Wendall Haugh	Maintenance	6/15/18
Tom Rogers	Transportation/Bus Driver	End of 2017-18 SY
Carol Ryan	Heritage/Paraprofessional	End of 2017-18 SY
Cory Slagle	THS/Principal	End of 2017-18 SY
Leslie Booth	Cherokee/1 st Grade	End of 2017-18 SY

Y. Discussion and vote to approve the agreement with Oklahoma School Assurance Group (OSAG) for the TPS 2018-19 Workers Compensation Insurance.

Z. Discussion and vote to approve or not approve a sexual misconduct & abuse insurance policy (tail policy) for 2018-19 SY.

AA. New Business:

New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Legal Authority: 25 Okla. Stat. Section 311(A) (9)

BB. Motion and vote to adjourn.

Posted at _____ p.m. this 20th day of June 2018 at the Board of Education Building, 225 N Water Ave., Tahlequah Oklahoma.

Notary Signature

Notary Number: 12005570 **Notary Expires:** June 12, 2020