

TAHLEQUAH PUBLIC SCHOOLS 1035

Regular Board Meeting

December 08, 2016 6:00 PM

Board of Education Conference Room

225 N Water Ave Tahlequah, Oklahoma

A. Call to order:

1. Recording of members present and absent
2. Pledge of Allegiance-Heritage Elementary students Eli & Court Vance.

B. Presentation of annual FYE 2015-16 audit-Jack Jenkins of Jenkins & Kemper, CPA.

C. Tigers R.O.A.R.:

1. THS Football
2. TMS Cross Country Track
3. THS Cross Country Track
4. THS Jr. Achievement Investor Challenge
5. THS-Lyric Peterson "Ticket to Broadway"

D. Discussion and vote to approve or not approve the Minutes for previous meeting(s):

1. November 10, 2016 Regular Meeting
2. November 14, 2016 Special Meeting

E. Discussion and vote to approve or not approve the Monthly Financial Reports:

1. Receipt and Balance Statement
2. Student Activity Account Summary
3. Miscellaneous Reports
4. Child Nutrition

F. Directors Report:

1. Presentation of draft TPS Foster Care Plan-DeAnn Mashburn

G. Superintendent's Report:

1. Grants Manager-Christine Gonzales
2. TPS 2015-2021 Strategic Plan
3. Personnel
4. McKibben Demographic Research

H. Public to be heard:

Time will be permitted for any citizen(s) to address the Board of Education on items pertaining to education and/or the operation of the school district. A citizen wishing to address the Board of Education must fill out a card before the meeting and submit it to the Board Clerk. The citizen is to move to the lectern upon being recognized by the Board President and state his/her full name and address. The Board will not respond to questions or comments at the meeting. The citizen may receive a written response as soon as possible. Questions and complaints relating to employees of the district will not be permitted at this time unless other administrative complaint procedures have been exhausted. Such questions are to be referred to the Superintendent first for resolution through district complaint procedures. Presentation or discussion of matters which are currently under legal review will not be permitted.

I. Discussion and vote to adopt the TPS 2015-2021 Strategic Plan.

J. Discussion and vote to approve or not approve the following items as surplus.

1. TMS Clothes Dryer

K. Discussion and vote to approve or not approve the following bids/quotes.

1. Child Nutrition convection oven with the winning bid going to Oswalt Restaurant Supply. (for Sequoyah Elem, Sequoyah old oven to Cherokee Elem.)
2. Resurfacing TPS Tennis courts with the winning bid going to Gerald Perry Tennis Company.
3. Repair of THS Tennis Court fence with the winning bid going to Springwater Fencing Company.

L. Business Items - Consent Docket Vote to approve or not approve the following:

1. Contracts/Agreements (2016-17 School Year):

- a. Agreement with McKibben Demographic Research to compile demographic information related to population and enrollment forecasts.
- b. Supplemental Services Contract with Jarred Carey to provide Winterguard Show Design and Clinic.
- c. Agreement with Tulsa Community Foundation (TCF) for the second distribution of the TCF SOS-Support our Schools Grant funds.
 1. Amount of \$108.19 (TPS)
 2. Amount of \$35.00 (Cherokee Elementary)
- d. NSU Jazz Lab Reservation Contract for use of Jazz Lab for TMS Faculty/Staff Christmas party.(activity fund)
- e. MOU with Community Food Bank of Eastern Oklahoma to provide food for an on-campus School Pantry.
- f. Supplemental Service Agreement with Clark Gibson for Jazz Band Clinician January-April 2017.
- g. Agreement with Engaging Technologies for renewal of the TMS Grade Cam contract, Dec 23, 2016-Dec 23, 2017.

2. Fundraisers (2016-17 School Year):

- a. Baseball Boosters-5th & 6th Grade TMS Basketball Concession, B&G Club Basketball Concession,
- b. THS Wrestling-Pie Auction
- c. THS Tennis-Chili's Give Back Night.
- d. THS Boys Soccer-50/50 Raffle.
- e. THS Girls Track-Chili's Give Back Night Feb. 15 & April 11, 2017.
- f. THS Cross Country Track-Chili's Give Back Night.

3. Trips (Out of State/Overnight Trips):

- a. Elizabeth Rader, Lunar & Meteorite Certification Workshop, Houston TX, Dec. 8-9, 2016. (Tahlequah Rock & Mineral Society)
- b. Kandis Bardell & Josh Allen, Midwest Band Clinic, Chicago IL, Dec. 14-17, 2016. (Activity Funds)
- c. Travis Kirby & Rocky Reeves, Dec. 9-10 2016, Bristow OK, Bristow Invitational Wrestling Tournament. (Activity Funds)
- d. Travis Kirby & Rocky Reeves, Dec. 16-17 2016, Bristow OK, Wrestling Dual Team Tournament. (Activity Funds)
- e. Anita Lightcap & Allen Keith Wilson, TBD (January or later), Washington DC, technical assistance for grant startup Carol M White PE Grant.

M. Discussion and vote to approve or not approve changes to the following policy/policies.

1. Policy 2217-Public Participation at Board Meetings.

N. Discussion, and vote to approve or not approve the Schedule of Encumbrances:

1. General Fund PO#475-488
2. General Fund Grants PO# 3195-3208
3. Coop Fund NO PO's
4. Building Fund PO# 82-84
5. Bond Fund (38) NO PO's
6. Sinking Fund No PO's
7. QZAB No PO's

O. Executive session:

Executive Session Authority: 25 Okla.Stat. § 307(B) (1) (2) and (7). The Board proposes to discuss the following matters during its closed session:

1. Superintendent terms and conditions of employment.
2. Grants Manager Position.

P. Acknowledge the Board's return to open session.

Q. Board President's statement of executive session minutes.

R. Motion and vote to approve or not approve Personnel Items.

1. EMPLOYMENT: Upon the recommendation of the Superintendent, the employment and contract approval of the following person(s), be APPROVED:

NAME	POSITION	EFFECTIVE
Laura Love	Certified Special Ed Teachers Temporary Second Semester Contract	January 3, 2017
Barbara Partak	Retired Support—P/T Para Tutor Temporary 1 semester contract	January 3, 2017
Sharon Sutton	Retired Support—P/T Para Tutor Temporary 1 semester contract	January 3, 2017
Mary Jane Eckert	Retired Support—P/T Para Tutor Temporary 1 semester contract	January 3, 2017
Linda Dotson	Retired Support—P/T Para Tutor Temporary 1 semester contract	January 3, 2017
Carolyn Thomas	Retired Support-P/T Para Tutor Temporary 1 semester contract	January 3, 2017
Sabrina Garner	Activity Account Specialist	January 3, 2017
_____	Certified Teacher	January 3, 2017
(pending certification)	Temporary 1 semester contract	
_____	Certified Teacher	January 3, 2017
(pending certification)	Temporary 1 semester contract	

_____ Certified Teacher January 3, 2017
Temporary 1 semester contract

_____ Support PT Para Sub December 6, 2016
Temporary 1 year contract

2. RESIGNATION: Upon the recommendation of the Superintendent, the resignation of the following person(s), be APPROVED:

NAME	POSITION	EFFECTIVE
Christine Gonzales	Grants & Federal Programs Manager	December 16, 2016

S. Discussion and vote to approve or not approve the appointment of Sabrina Garner as Deputy Treasurer.

T. Discussion and vote to approve or not approve the addition of Sabrina Garner as a Purchasing Agent.

U. Discussion and vote to approve or not approve the appointment of Sabrina Garner as Activity Fund Custodian.

V. New Business:

New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Legal Authority: 25 Okla. Stat. Section 311(A) (9)

W. Motion and vote to adjourn

Posted at _____ a.m./p.m. this _____ day of _____, _____ at the Board of Education Building, 225 N Water Ave, Tahlequah Oklahoma 74464

Notary Signature/Notary Number

Purchase Order Register

Options: Year: 2016-2017, Fund: GENERAL FUND, Date Range: 7/1/2016 - 6/30/2017, PO Range: 475 - 488

PO No	Date	Vendor No	Vendor	Description	Amount
475	11/17/2016	204	WAL-MART/SYNCHRONY BANK	INSTRUCTIONAL SUPPLIES	970.00
476	11/17/2016	12530	JOHN Q HAMMONS RVOC	LODGING-JH ALL STATE	1,160.00
477	11/17/2016	672	SCHOOL SPECIALTY, INC	INSTRUCTIONAL SUPPLIES	883.35
478	11/17/2016	6892	CDW LLC	GREENWOOD SCANNER	300.00
479	11/17/2016	3018	OKLAHOMA MUSIC EDUCATORS ASSOC	REGISTRATION-JANUARY CONVENTION	90.00
480	11/17/2016	6476	PLANK ROAD PUBLISHING, INC.	HERITAGE MUSIC SUPPLIES	315.60
481	11/17/2016	376	GO ANIMATE, INC	VOC BUS II-SUBSCRIPTION	276.00
482	11/17/2016	8868	PROJECT LEAD THE WAY, INC	TMS TECH ED SUPPLIES	325.00
483	11/17/2016	8946	USATESTPREP INC	THS SCIENCE SUBSCRIPTION	375.00
484	11/17/2016	3749	KUTA SOFTWARE, LLC	THS MATH SITE LICENSE	341.00
485	11/17/2016	7646	NADY SYSTEMS INC	PAC WIRELESS MIC SYSTEM	430.00
486	11/17/2016	13835	MIDWEST RACCQUETBALL & SPORT GOODS	THS FOOTBALL HELMETS	4,900.00
487	11/17/2016	6593	OSWALT RESTAURANT SUPPLY	CONVECTION GAS OVEN W/ DELIVERY & INSTALLATION	7,141.26
488	11/17/2016	12501	CANAL ALARM DEVICES, INC	TECH-SECURITY CAMERA WIRE	750.00
Report Total:					\$18,257.21

Purchase Order Register

Options: Year: 2016-2017, Fund: GENERAL FUND, Date Range: 7/1/2016 - 6/30/2017, PO Range: 3195 - 3208

PO No	Date	Vendor No	Vendor	Description	Amount
3195	11/07/2016	8985	LACI J CHANDLER	ACT TEST FEE/ JOM STUDENT	30.00
3196	11/07/2016	14413	ROSETTA STONE LTD	INSTRUCTNL SOFTWARE SUBSCRIPTN	1,240.00
3197	11/07/2016	14413	ROSETTA STONE LTD	INSTRUCTNL SOFTWARE SUBSCRIPTN	1,240.00
3198	11/08/2016	99999	COUNTY OF CHEROKEE DISTRICT 35 INDE	NATIVE AM CLUB DUES/JOM STUDNT	500.00
3199	11/08/2016	12358	QUARTERMASTER UNIFORM MFG CO	CADRE OFFICER UNIFORM	200.80
3200	11/08/2016	50	NOVA SCREEN PRINTING	CADRE OFFICER UNIFORM	80.40
3201	11/08/2016	6892	CDW LLC	LAPTOPS/PEP GRANT	4,972.75
3202	11/11/2016	6892	CDW LLC	LAPTOP/HOMELESS LIAISON	800.00
3203	11/11/2016	12950	MENTORING MINDS.L.P.	TRAINING MATERIALS/MSP GRANT	636.85
3204	11/11/2016	6078	SYNCB/AMAZON.COM	TRAINING MATERIALS/MSP GRANT	390.00
3205	11/28/2016	1407	OKLAHOMA ASSOC SERVING IMP SCH	Registratn/OK Assoc Impacted Schools Conf	100.00
3206	12/02/2016	66020	Taylor Payne	ACT Test Fee/JOM Student	30.00
3207	12/05/2016	84207	SHERRY L. YOUNT	Reimb/HomeBound Mileage	500.00
3208	12/05/2016	66021	KADE N OGLE	ACT TEST FEE/ JOM STUDENT	30.00
Report Total:					\$10,750.80

12/06/2016 7:41:34 AM

Tahlequah Public Schools

Page 1 of 1

Purchase Order Register

Options: Year: 2016-2017, Fund: BUILDING FUND, Date Range: 7/1/2016 - 6/30/2017, PO Range: 82 - 84

PO No	Date	Vendor No	Vendor	Description	Amount
82	11/17/2016	11143	SPRINGWATER FENCE LLC	TENNIS COURT FENCE REPAIR	8,300.00
83	12/05/2016	7648	GERALD PERRY TENNIS CO INC	TENNIS COURT RESURFACE PROJECT	34,775.00
84	12/05/2016	7000	ASBESTOS HANDLERS, INC	GREENWOOD-ASBESTOS ABATEMENT	3,000.00
Report Total:					\$46,075.00