

# TAHLEQUAH PUBLIC SCHOOLS 11I035

*Regular Meeting*

*January 16, 2018 6:00 PM*

*Board of Education Conference Room*

*225 N Water Ave Tahlequah, Oklahoma*

## **A. Call to order:**

1. Recording of members present and absent
2. Pledge of Allegiance-Sequoyah PK Student Harrison Sherron

## **B. Tigers R.O.A.R.:**

1. Board Appreciation

## **C. Discussion and vote to approve or not approve the Minutes for previous meeting(s):**

1. December 14, 2017

## **D. Discussion and vote to approve or not approve the Monthly Financial Reports:**

1. Receipt and Balance Statement
2. Student Activity Account Summary
3. Miscellaneous Reports
4. Child Nutrition

## **E. Principal/Directors Report:**

1. Maintenance Facility Report-Brad Jones and Randy Underwood
2. 2017 Oklahoma State Testing Program Results-Anita Lightcap and DeAnn Mashburn
3. Greenwood Elementary PLC Report-Ronda Reed, Deena Jones, Elizabeth Rader and Nikki Molloy
4. Oklahoma Striving Readers Comprehensive Literacy Grant-Tanya Jones

## **F. Superintendent's Report:**

1. Mid-Term
2. Personnel

## **G. Public to be heard:**

Members of the public shall be allowed to attend all meetings of the board of education. In addition, the board of education will have an item on regular meeting agendas that affords citizens the right to address the Board of Education on items PERTAINING TO EDUCATION and/or the OPERATION OF THE SCHOOL DISTRICT. The item will appear prior to any business being conducted by the board of education.

A resident wishing to address the Board of Education must fill out a form before the meeting and submit it to the Board Clerk. The Speaker is to move to the lectern on being recognized by the Board President and give his/her full name and address. The speaker will be allowed 5 minutes to address the board.

The Board and administrative staff will not respond to questions or comments at the meeting. The resident may receive a written response as soon as possible. Questions and complaints relating to employees of the district WILL NOT BE PERMITTED AT THIS TIME. Such questions are to be referred to the Superintendent at another time. Presentation or discussion of matters which are currently under legal review will not be permitted.

**Policy 2217 Adopted by the Board of Education on 9-12-91, Revised 6-15-99, Revised 11-8-04, Revised 4-7-15, Revised 10-11-16, 12-8-16.**

## **H. Business Items - Consent Docket Vote to approve or not approve the following:**

1. Contracts/Agreements (2017-18 School Year):
  - a. Agreement with Barlow Education Management Services, LLC. to prepare and submit the Striving Reader Grant.
  - b. Agreement with American Classic Music Festivals for TMS Choir trip to Dallas Tx.

- c.** MOU between Tahlequah Public Schools and Tahlequah's BEST Coalition for the CARA Grant Program.
  - d.** MOU between Northeastern State University Speech Department and Tahlequah Public Schools to partner with the Oklahoma Striving Readers Comprehensive Literacy Grant.
  - e.** MOU between Boys and Girls Club of Tahlequah and Tahlequah Public Schools to partner with the Oklahoma Striving Readers Comprehensive Literacy Grant.
  - f.** MOU between Tahlequah BEST Coalition and Tahlequah Public Schools to partner with the Oklahoma Striving Readers Comprehensive Literacy Grant.
  - g.** MOU between Tahlequah Public Library and Tahlequah Public Schools to partner with the Oklahoma Striving Readers Comprehensive Literacy Grant.
  - h.** MOU between Cherokee Nation Headstart and Tahlequah Public Schools to partner with the Oklahoma Striving Readers Comprehensive Literacy Grant.
  - i.** MOU between Cherokee Nation Tahlequah Early Learning Academy and Tahlequah Public Schools to partner with the Oklahoma Striving Readers Comprehensive Literacy Grant.
  - j.** Rental Contract with NSU for facility usage of the UC Ballroom for THS 2018 Prom.
  - k.** Agreement with Stephen Alia Visual Design, LLC to design the 2018 THS Marching Band show.
  - l.** Licensing agreement with Music Theatre International for the THS Drama musical production of James and the Giant Peach.
  - m.** Agreement with Grants and Evaluation Consulting, LLC. to prepare and submit the CARA Local Drug Crisis Grant.
  - n.** Supplemental Service Contract with Gayla Kizzia to provide Reading training with TMS and Elementary Teachers.
  - o.** Supplemental Service Contract with Clark Gibson to provide Jazz Instruction for the THS Band.
  - p.** Supplemental Services Contract with Ben Hay to provide Trumpet Instruction for the THS Band.
  - q.** Supplemental Services Contract with Peggy Williams for ABE Instruction for the 2017-18 SY.
  - r.** Supplemental Services Contract with Angela Verbeck for ABE Instruction for the 2017-18 SY.
  - s.** Supplemental Services Contract with Michelle Barnes for ABE Instruction for the 2017-18 SY.
  - t.** Supplemental Services Contract with Mad Science to provide 2 hour STEM Family Night at Cherokee Elementary
  - u.** Amendment of location of electronic gaming systems for Heritage and Greenwood Elementaries to Cherokee and Greenwood Elementaries provided by the PEP Grant.
- 2. Fundraisers (2017-18 School Year):**
- a.** THS Track-Track Concession.
  - b.** THS Cross Country-Frostbite 5K
  - c.** THS & TMS Tennis-Chili's Give Back Event
  - d.** THS Boys Soccer-Spaghetti Dinner & Dessert Auction, Roster Shirt Sales and Concession Sales.
  - e.** TMS POM & Cheer-Bulb and Seed sales
- 3. Trips (Out of State/Overnight Trips):**
- a.** Tanya Jones, Nita Wright and Kair Ridenhour, 21st Century BOOST Conference, Palm Springs, CA, May 1-5, 2018.(21st Century Grant)
  - b.** Luke Brown & David Qualls, Duncan Boys Tennis Tournament, Duncan OK, April 12-13, 2018. (activity fund)
  - c.** Luke Brown & David Qualls, Duncan Girls Tennis Tournament, Duncan OK, April 13-14, 2018. (activity fund)
  - d.** Luke Brown & David Qualls, Girls Regional Tennis Tournament, Location TBA, April 29-30, 2018. (activity fund)
  - e.** Luke Brown & David Qualls, Girls State Tennis Tournament, OKC OK, May 3-5, 2018. (activity fund/district)
  - f.** Luke Brown & David Qualls, Boys Regional Tennis Tournament, Location TBA, May 6-7, 2018. (activity fund)

g. Luke Brown & David Qualls, Boys State Tennis Tournament, OKC OK, May 10-12, 2018. (activity fund/district)

h. Don Ogden, Track Meet, Pittsburg KS, April 13, 2018. (activity fund)

i. Amended Trip Date: Haley Davis, Lisa Yahola and Megan Bloom, Sea World Education and Conservation Adventure Camp, San Antonio, TX, March 23-26, 2018 was approved October 10, 2017. New trip dates May 4-7, 2018.(activity fund)

**I. Discussion, and vote to approve or not approve the Schedule of Encumbrances:**

1. General Fund PO# 529-541
2. General Fund Grants PO# 3105-3117
3. Building Fund PO# 87-94

**J. Executive session:**

Executive Session Authority: 25 Okla.Stat. § 307(B) (1) (2) and (7). The Board proposes to discuss the following matters during its closed session:

1. Superintendent evaluation and terms and conditions of employment.

**K. Acknowledge the Board's return to open session.**

**L. Board President's statement of executive session minutes.**

**M. Motion and vote to approve or not approve Personnel Items M.1-M.5.**

1. JOB TRANSFERS: Upon the recommendation of the Superintendent, the job transfers of the following person(s), be APPROVED:

NAME	SITE/FROM-TO	EFFECTIVE
Shannon Casey	From Heritage Para to SpEd Para at Heritage	January 8, 2018

2. EMPLOYMENT: Upon the recommendation of the Superintendent, the employment and contract approval of the following person(s), be APPROVED:

NAME	SITE/POSITION	EFFECTIVE
	Greenwood/Nurse-Temp 1 year contract	January 23, 2018
	Heritage/Special Care Para-Temp 1 year contract	November 30, 2017
	Heritage/Certified Teacher-Temp 1 semester contract	January 3, 2018
	Greenwood/PT Para Sub Temp 1 year contract	January 8, 2018
	Transportation/Bus Driver	January 16, 2018

3. RESIGNATION: Upon the recommendation of the Superintendent, the resignation of the following person(s), be APPROVED:

NAME	SITE/POSITION	EFFECTIVE
Brandy Spray	Heritage/Special Care Para	December 19, 2017
Mari DeLoach	Heritage/Para Sub	January 19, 2018
Mark Rogge	THS/Student Advocate	End of 2017-18 SY

4. RESCINDMENT: Upon the recommendation of the Superintendent, the rescindment of the following employment be APPROVED:

NAME	SITE/POSITION	EFFECTIVE
Kristen Leatherwood	Greenwood Nurse	Immediately

**5. EXTRA DUTY ASSIGNMENT:** Upon the recommendation of the Superintendent, the extra duty assignments of the following person(s) be APPROVED:

<b>NAME</b>	<b>SITE/POSITION</b>	<b>EFFECTIVE</b>
Yazmin Quezada	Adult Basic Ed Instructor	November 14, 2017
Tammie Paris	Adult Basic Ed Instructor	November 14, 2017

**N. New Business:**

New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Legal Authority: *25 Okla. Stat. Section 311(A) (9)*

**O. Motion and vote to adjourn.**

Posted at \_\_\_\_\_ a.m. / p.m. this 12<sup>TH</sup> day of JANUARY, 2018 at the Board of Education Building, 225 N Water Ave., Tahlequah Oklahoma.

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**Notary Signature**

**Notary Number:** 12005570 **Notary Expires:** June 12, 2020

## Tahlequah Public Schools

### Purchase Order Register

**Options: Year: 2017-2018, Fund: GENERAL FUND, Date Range: 7/1/2017 - 6/30/2018, PO Range: 529 - 541**

PO No	Date	Vendor No	Vendor	Description	Amount
529	01/02/2018	8978	OU E SUITES LLC	LODGING FISEF CONF	525.00
530	01/04/2018	3642	GRACELAND COLLEGE CENTER PD INC	PAYROLL LAW CONFERENCE	398.00
531	01/10/2018	6078	AMAZON CAPITAL SERVICES	INSTRUCTIONAL SUPPLIES	70.00
532	01/10/2018	153	STATE OF OKLAHOMA	REGISTRATION FEE	30.00
533	01/10/2018	6892	CDW LLC	INSTRUCTIONAL TECHNOLOGY	8,355.00
534	01/10/2018	6078	AMAZON CAPITAL SERVICES	ADULT BASIC ED SUPPLIES 731	1,750.00
535	01/10/2018	7300	STAPLES CONTRACT & COMMERCIAL INC	ADULT BASIC ED SUPPLIES 731	500.00
536	01/10/2018	12981	CENTER FOR APPLIED LINGUISTICS	ADULT BASIC ED SUPPLIES 119	175.00
537	01/10/2018	204	WAL-MART/SYNCHRONY BANK	ADULT BASIC EDUC/ESL SUPPLIES 732	250.00
538	01/10/2018	11223	DATA RECOGNITION CORPORATION	ADULT BASIC EDUC SUPPLIES 119	1,000.00
539	01/10/2018	552	E-LEARN INC	ADULT BASIC EDUC WORKBOOKS 731/733	1,400.00
540	01/11/2018	9211	PROLITERACY	INSTRUCTIONAL SUPPLIES	0.00
541	01/10/2018	296	CCOSA	REGISTRATION OASA-LEGISLATIVE CONF	480.00
<b>Report Total:</b>					<b>\$14,933.00</b>

## Tahlequah Public Schools

### Purchase Order Register

**Options: Year: 2017-2018, Fund: GENERAL FUND, Date Range: 7/1/2017 - 6/30/2018, PO Range: 3105 - 3117**

PO No	Date	Vendor No	Vendor	Description	Amount
3105	01/09/2018	12307	CHAD W. JOHNSON	BEADS FOR TMS	268.00
3106	01/09/2018	8975	PUBLIC CONSULTING GROUP INC	SPED/MEDICAID BILLING	2,000.00
3107	01/09/2018	9208	ARIANA WILSON	ACT REIMBURSEMENT	30.00
3108	01/09/2018	7300	STAPLES CONTRACT & COMMERCIAL INC	21ST CENTURY GRANT	70.00
3109	01/09/2018	83179	KAIR L RIDENHOUR	21ST CENTURY NATIONAL CONF	450.00
3110	01/09/2018	83386	NITA M. WRIGHT	21ST CENTURY GRANT	300.00
3111	01/09/2018	82616	TANYA P. JONES	21ST CENTURY GRANT	450.00
3112	01/09/2018	12482	TEACHING SYSTEMS, INC	21ST CENTURY GRANT	3,114.28
3113	01/09/2018	756	SPRINGHILL SUITES MARRIOTT - MOORE	21ST CENTURY GRANT	200.00
3114	01/10/2018	6892	CDW LLC	MIGRANT-CHROME BOOKS	5,045.40
3115	01/10/2018	7168	APPLE INC	MIGRANT-IPADS	7,375.00
3116	01/10/2018	204	WAL-MART/SYNCHRONY BANK	TITLE I - HOMELESS STUDENT SUPPLIES	500.00
3117	01/10/2018	1578	NATIONAL ARCHERY IN THE SCHOOLS PRG	PEP GRANT-ARCHERY EQUIPMENT	1,256.00
<b>Report Total:</b>					<b>\$21,058.68</b>

**Tahlequah Public Schools****Purchase Order Register****Options:** Year: 2017-2018, Fund: BUILDING FUND, Date Range: 7/1/2017 - 6/30/2018, PO Range: 87 - 94

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
87	12/19/2017	7359	MURPHY SANITARY SUPPLY LLC	MAINTENANCE SUPPLIES	2,160.00
88	12/19/2017	12545	PROPERTY UPKEEP INC	THS PAINTING	21,500.00
89	12/15/2017	8224	CK RESTORATION LLC	CENTRAL CLEAN-UP	55,000.00
90	12/19/2017	2311	ALL AMERICAN FIRE SYSTEMS INC	SPRINKLER SYSTEM REPAIR	5,000.00
91	01/08/2018	9205	JASON CLARK	INSPECTION SERVICES	400.00
92	12/19/2017	1483	DAVIS FLOOR COVERING INC	SEQUOYAH KITCHEN FLOOR REPAIR	3,850.00
93	12/15/2017	1890	MCINTOSH CORPORATION	CHEROKEE CAFETERIA WATER ROUTING	2,995.36
94	12/15/2017	7630	RENFRO ELECTRIC INC	CHEROKEE CAFETERIA ELECTRIC	6,605.00
<b>Report Total:</b>					<b>\$97,510.36</b>