

Tahlequah Public Schools 11I035

Regular Meeting

Thursday, December 13, 2018 6:00 PM

Board of Education Conference Room

225 N Water Ave

Tahlequah, OK 74464

AMENDED AGENDA

A. Call to order:

1. Recording of members present and absent
2. Pledge of Allegiance-Heritage Student, Beau McKenna

B. Tigers R.O.A.R.:

1. TMS and THS Choir All State - Amy Wright and Holly Sisk
2. THS Football - Coach Brad Gilbert
3. TPS Bike Club - Anita Lightcap

C. Discussion and vote to approve or not approve the Minutes for previous meeting(s):

1. November 8, 2018

D. Presentation of annual FYE 2017-18 audit by representative of Jenkins & Kemper, CPA.

E. Discussion and vote to approve or not approve the Monthly Financial Reports:

1. Receipt and Balance Statement
2. Student Activity Account Summary
3. Miscellaneous Reports
4. Child Nutrition

F. Principal/Directors Report:

1. Senior Internships/Career Visits-Lisa Bookout

G. Superintendent's Report:

1. Motor vehicle collection reapportionment.
2. Board Seat #4 election timeline.

H. Public to be heard:

Members of the public shall be allowed to attend all meetings of the board of education. In addition, the board of education will have an item on regular meeting agendas that affords citizens the right to address the Board of Education on items PERTAINING TO EDUCATION and/or the OPERATION OF THE SCHOOL DISTRICT. The item will appear prior to any business being conducted by the board of education.

A resident wishing to address the Board of Education must fill out a form before the meeting and submit it to the Board Clerk. The Speaker is to move to the lectern on being recognized by the Board President and give his/her full name and address. The speaker will be allowed 5 minutes to address the board.

The Board and administrative staff will not respond to questions or comments at the meeting. The resident may receive a written response as soon as possible. Questions and complaints relating to employees of the district WILL NOT BE PERMITTED AT THIS TIME. Such questions are to be referred to the Superintendent at another time. Presentation or discussion of matters which are currently under legal review will not be permitted. *Board Policy 2217*

I. Discussion and vote to approve or not approve the following items as surplus.

1. TMS-23 desks/chairs and 4 TV's

J. Business Items - Consent Docket Vote to approve or not approve the following:

1. Contracts/Agreements (2018-19 School Year):
 - a. Supplemental Services Contract with Jarred Carey January-April Winterguard concept, staging, choreography, soundtrack cut, and revisions to program.
 - b. Supplemental Services Contract with Jessica Tiner Interpreter as needed 2018-19 SY.
 - c. Revised Preventionist contract with Tahlequah's B.E.S.T. Community Coalition, Inc., revised begin date from November 1, 2018 to December 1, 2018.
 - d. Agreement with Scholastic Book Fairs for Cherokee Elementary Christmas Book Fair.
 - e. Privacy Statement/Agreement with EduSkills for collecting student demographic information to be used for impact aid application.
 - f. Supplemental Services Contract with Bobby Franks to provide Basketball Skills Camp for after school program January-February 2019.
2. Fundraisers (2018-19 School Year):
 - a. Addition of School Store
3. Trips (Out of State/Overnight Trips):
 - a. David Rollow, School of Cadet Command Basic Course, Ft. Knox, KY, December 10-14, 2018. (US DOD)
 - b. Holly Sisk and Amy Wright, 2019 OCDA Jr High and HS Jazz All-State, Oklahoma City, OK, January 10-12, 2019. (activity fund)
 - c. Holly Sisk, 2019 OkMEA High School All-State Festival/Concert, Tulsa, OK January 16- 19, 2019. (activity fund)
 - d. Diane Adamson, Executive Leadership Forum, San Diego, CA, February 13-16, 2019. (OK ASBO)
 - e. Duane Jones, Matt Qualls and Brandon Christian, State Basketball Tournament, Oklahoma City, OK, March 7-9, 2019. (activity fund)
 - f. Natalie Cloud and Tammie Parris, COABE Conference, New Orleans, LA, March 31- April 3, 2019. (ABE)
 - g. Nick Baker, Boys Regional Golf Tournament, Location TBD, April 28-29, 2019. (activity fund)
 - h. Nick Baker, Girls Regional Golf Tournament, Location TBD, April 22-23, 2019, (activity fund)
 - i. Nick Baker, Boys State Golf Tournament, Location TBD, May 5-7, 2019, (activity fund)
 - j. Nick Baker, Girls State Golf Tournament, Location TBD, May 1-2, 2019, (activity fund)
 - k. Josh Allen and Erin Epperly, Dallas Symphony Orchestra, Dallas, TX, May 3-4, 2019. (activity fund)
 - l. Duane Jones, Matt Qualls and Brandon Christian, Bethany HS Basketball Tournament, Bethany, OK, January 10-12, 2019. (activity fund)
 - m. Amanda Stafford and Melissa Harris, National Policy Seminar-CTE, Washington D.C., March 24-27, 2019. (Carl Perkins Grant)
 - n. Courtney Clear, Josh Allen and Erin Epperly, Dallas Symphony Orchestra Trip, Dallas TX, April 26-27, 2019. (activity fund)
 - o. Travis Kirby, Rocky Reeves and Taylor Poe, Fayetteville, At Wrestling Tournament, December 21-22, 2018. (activity fund)
 - p. Travis Kirby, Rocky Reeves and Taylor Poe, Carl Albert Wrestling Tournament, January 10-12, 2019. (activity fund)
 - q. Travis Kirby, Rocky Reeves and Taylor Poe, Duel State Wrestling Tournament, Location TBA, February 8-9, 2019. (activity fund)
 - r. Travis Kirby, Rocky Reeves and Taylor Poe, Regional Wrestling Tournament, Location TBA, February 15-16, 2019. (activity fund)
 - s. Travis Kirby, Rocky Reeves and Taylor Poe, State Wrestling, Location TBA, February 22-23, 2019. (activity fund)
 - t. Following trip was originally approved July 12, 2018. Dates changed due to possible inclement weather: Amy Wright, State Dance Competition, Oklahoma City/Edmond UCO, January 4-5, 2019. (activity account)

K. Discussion and vote to approve or not approve the revised calendar schedule for 2019 Board of Education Meetings that was approved October 11, 2018.

L. Discussion and vote to approve or not approve the ELA and Instructional Technology Textbook Committee for the 2018-2019 SY.

Chair- Debbie Underwood-District Language Arts Curriculum Coordinator

Pam Sumner, Kelsie Schellhorn - High School English

Kerry Combs-Middle School Language Arts

Sara Hix - 5th Grade Language Arts

Lora Cosby- Elementary Reading Coach

Kym Tinsley- Elementary Instructional Technology

Sharon McClure- Middle School Instructional Technology

SaMerriel Estep- High School Instructional Technology

Polly Winburn- District ELL

Ex officio Members: Anita Lightcap- Elementary Curriculum

DeAnn Mashburn- Secondary Curriculum

M. Discussion and vote to approve or not approve the following revised job descriptions:

1. Transportation Manager

N. Discussion, and vote to approve or not approve the Schedule of Encumbrances:

1. General Fund PO# 573-631
2. Building Fund PO# 77-79

O. Discussion and possible board action to declare board seat #4 vacant as per 70 O.S. Section 5-110.

P. Executive session:

Executive Session Authority: 25 Okla.Stat. § 307(B) (1) (2) and (7) and 70 O.S. § 5-118. The Board proposes to discuss the following matters during its closed session:

1. Superintendent Evaluation.
2. Superintendent terms and conditions of employment.
3. Discuss the appointment of an individual and/or interview candidates for vacant school board seat # 4.

Q. Acknowledge the Board's return to open session.

R. Board President's statement of executive session minutes.

S. Discussion and possible board action appointing an individual to vacant school board seat #4.

T. Motion and vote to approve or not approve Personnel Items T.1-T.3.

1. *JOB TRANSFERS*: Upon the recommendation of the Superintendent, the job transfers of the following person(s), be APPROVED:

NAME	FROM/TO	EFFECTIVE
Karen Arnall	THS Receptionist/THS Office Manager	11/26/18

2. *EMPLOYMENT*: Upon the recommendation of the Superintendent, the employment and contract approval of the following person(s), be APPROVED:

NAME	SITE/POSITION	EFFECTIVE
Stephan Hamby	THS/Certified Teacher	8/13/18 Temp 1-year contract
	THS/Math	1/7/19 Temp 1 semester contract (pending certification)
Desirae Morton-Bloomer	District-1/2 Time/Community Prevention Specialist	12/1/18-5/23/18 (Grant Position)
	TMS/Special Care Para	12/14/18 Temp Contract
	THS/Attendance Receptionist	12/17/18 Temp Contract
	THS/PT Para Sub	12/10/18 Temp Contract

3. *RESIGNATION*: Upon the recommendation of the Superintendent, the resignation of the following person(s), be APPROVED:

NAME	SITE/POSITION	EFFECTIVE
Carla Potts	Special Care Para	11/8/18
Morgan Simoneau	TMS/Math Teacher	12/21/18
Ruben Quezada	District Migrant Recruiter	11/26/18
Larry Wood	District Assistant Transportation Director	1/1/19
Mariam Flores	Cherokee/PT Para Sub	11/8/18
Tenah St. Clair	THS/PT Para Sub	12/7/18
Theresa Hawkins	Sequoyah/Cafeteria Cashier	12/11/18

U. New Business:

New business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. Legal Authority: *25 Okla. Stat. Section 311(A) (9)*

V. Motion and vote to adjourn

Originally posted at 2:49 P.M. this 11TH day of December 2018 at the Board of Education Building, 225 N Water Ave., Tahlequah Oklahoma.

Amended Agenda posted at _____ A.M./P.M. this 12TH day of December 2018 at the Board of Education Building, 225 N Water Ave., Tahlequah Oklahoma.

Notary Signature

Superintendent

Tahlequah Public Schools

Purchase Order Register

Options: Year: 2018-2019, Fund: GENERAL FUND, Date Range: 7/1/2018 - 6/30/2019, PO Range: 573 - 631

PO No	Date	Vendor No	Vendor	Description	Amount
573	11/02/2018	8235	H & H QUALITY TIRES AND AUTO	TRANSPORTATION REPAIR	100.00
574	11/02/2018	43	SADLER PAPER COMPANY INC	MGTC SUPPLIES	500.00
575	11/09/2018	6078	AMAZON CAPITAL SERVICES	TITLE VII INDIAN ED SUPPLIES	178.20
576	11/09/2018	66150	SODEXO INC & AFFILIATES	PEP GRANT FOOD SUPPLIES	20,000.00
577	11/09/2018	9394	PLATINUM PLAYGROUNDS	PEP GRANT EQUIPMENT	92,995.30
578	11/09/2018	8246	DAVID DEETS	PEP GRANT	2,500.00
579	11/09/2018	82164	LACIE M DAVENPORT	REIMBURSEMENT-EXPENSES	1,000.00
580	11/09/2018	165	LOCKE SUPPLY CO INC	HOSPITALITY ROOM REPAIRS	1,500.00
581	11/09/2018	2311	ALL AMERICAN FIRE SYSTEMS INC	HOSPITALITY ROOM REPAIRS	1,000.00
582	11/09/2018	50	NOVA SCREEN PRINTING	CADRE OFFICER UNIFORMS	50.00
583	11/15/2018	4790	GREEN COUNTRY SHREDDING	SHREDDING SERVICES	1,000.00
584	11/15/2018	6078	AMAZON CAPITAL SERVICES	CP-CAREER DEVELOPMENT SIGNAGE	1,270.56
585	11/15/2018	84663	HEIDI LYNN WRIGHT	JOM ACT REIMBURSEMENT	30.00
586	11/15/2018	7513	JOHNNY J. GILBERT	TRANS REPAIR SUPPLIES	2,000.00
587	11/15/2018	6446	ATC FREIGHTLINER GROUP LLC	TRANS REPAIR PARTS	3,000.00
588	11/15/2018	6892	CDW LLC	PEP GRANT MEAD BOARD PEN	100.00
589	11/15/2018	8868	PROJECT LEAD THE WAY, INC	PLTW CURRICULUM MATERIALS	5,000.00
590	11/15/2018	66150	SODEXO INC & AFFILIATES	GEAR UP COLLEGE VISIT MEALS	1,000.00
591	11/15/2018	10000	SECURITY BANKCARD CENTER INC	CENTRAL COABE CONFERENCE	3,398.00
592	11/15/2018	9366	CONSCIOUS DISCIPLINE	CHAMPIONS TRAINING KIT	2,659.80
593	11/15/2018	10000	SECURITY BANKCARD CENTER INC	COE-GREENWD STEM SUPPLIES	1,563.70
594	11/15/2018	4355	VEX ROBOTICS, INC	COE-GREENWD STEM SUPPLIES	2,239.92
595	11/15/2018	204	WAL-MART	COE-GREENWD STEM SUPPLIES	409.32
596	11/15/2018	447	LAKESHORE LEARNING MATERIALS	COE-GREENWD STEM SUPPLIES	3,986.37
597	11/15/2018	6078	AMAZON CAPITAL SERVICES	COE-GREENWD STEM SUPPLIES	1,399.12
598	11/15/2018	2354	DEMCO, INC.	HERITAGE LIBRARY SUPPLIES	683.68
599	11/15/2018	724	PERMA-BOUND BOOKS	HERIAGE LIBRARY BOOKS	168.90
600	11/15/2018	204	WAL-MART	GEAR UP ADVISORY MEETING SUPPLIES	150.00
601	11/15/2018	672	SCHOOL SPECIALTY, INC	RSA-OKLAHOMA BUCKLEDOWN ELA	2,668.24
602	11/15/2018	6078	AMAZON CAPITAL SERVICES	21ST CC HERITAGE SUPPLIES	537.27
603	11/15/2018	2	HOBBY LOBBY	21ST CC HERITAGE ART SUPPLIES	688.88
604	11/15/2018	6078	AMAZON CAPITAL SERVICES	21ST CC HERITAGE AFTER-SCHOOL SUPPLIES	930.00
605	11/15/2018	8879	UNIVERSITY OF OKLAHOMA	GEAR UP STUDENT MEALS CAMPUS TOUR	500.00
606	11/09/2018	10000	SECURITY BANKCARD CENTER INC	CARL PERKINS REGISTRATION	100.00
607	11/09/2018	8990	THE FORUM FOR YOUTH INVESTMENT	21ST CENTURY GRANT	400.00
608	11/09/2018	4330	UNIVERSITY OF CENTRAL OKLAHOMA	GEAR UP STUDENT MEALS CAMPUS TOUR	500.00
609	11/09/2018	6081	OSU	GEAR UP STUDENT MEALS CAMPUS TOUR	500.00
610	11/15/2018	3858	LOWE'S HOME CENTERS, INC	PEP GRANT STORAGE TOTES	100.00
611	11/15/2018	12702	BSN SPORTS INC	PEP GRANT PLAYGROUND SUPPLIES	11,287.60
612	11/15/2018	6078	AMAZON CAPITAL SERVICES	PEP GRANT HANGING BIKE RACK	600.00
613	11/15/2018	672	SCHOOL SPECIALTY, INC	PEP GRANT HEALTH BOOKS	999.99
614	11/15/2018	13491	CHEROKEE COUNTY SIGN SHOP	PEP GRANT SIGNAGE	500.00
615	11/15/2018	6078	AMAZON CAPITAL SERVICES	TMS LIBRARY BOOKS	1,560.00
616	11/15/2018	12496	NCS PEARSON INC	SPED ASSESSMENT MATERIALS	40.00
617	11/15/2018	204	WAL-MART	NEW TEACHER CLASSROOM SUPPLIES	225.00

Tahlequah Public Schools

Purchase Order Register

Options: Year: 2018-2019, Fund: GENERAL FUND, Date Range: 7/1/2018 - 6/30/2019, PO Range: 573 - 631

PO No	Date	Vendor No	Vendor	Description	Amount
618	11/15/2018	12678	TULSA HOTEL PARTNERS LLC	LODGING-ALL STATE	1,368.00
619	11/09/2018	3966	AMERICAN LIBRARY ASSOCIATION	LIBRARY SUPPLIES	250.00
620	11/09/2018	6078	AMAZON CAPITAL SERVICES	RSA CLASSROOM SUPPLIES	599.60
621	11/09/2018	672	SCHOOL SPECIALTY, INC	RSA CLASSROOM SUPPLIES	75.00
622	11/09/2018	6078	AMAZON CAPITAL SERVICES	COE INSTRUCTIONAL SUPPLIES	867.56
623	11/09/2018	66035	PAUL H MILLER	BAND INSTRUMENT REPAIRS	3,099.65
624	11/09/2018	6654	SCHOOL NURSE SUPPLY, INC	SPED NURSE SUPPLIES	192.30
625	11/09/2018	2004	KIDSHINE INTERNATIONAL	STEM NIGHT AND ASSEMBLY ACTIVITIES	2,965.00
626	11/09/2018	10000	SECURITY BANKCARD CENTER INC	ALL-STATE BAND CLINIC	734.00
627	11/09/2018	204	WAL-MART	TMS FACS KITCHEN SUPPLIES	500.00
628	11/15/2018	10000	SECURITY BANKCARD CENTER INC	GEAR UP LINK CREW TRAINING	8,040.00
629	11/15/2018	6078	AMAZON CAPITAL SERVICES	COE-HERITAGE STEM SUPPLIES	335.98
630	11/15/2018	2354	DEMCO, INC.	THS LIBRARY SUPPLIES	350.00
631	11/15/2018	7128	NO TEARS LEARNING, INC	DISTRICT PROFESSIONAL DEVELOPMENT SERVICES	1,600.00

Report Total: \$192,996.94

Tahlequah Public Schools

Purchase Order Register

Options: Year: 2018-2019, Fund: BUILDING FUND, Date Range: 7/1/2018 - 6/30/2019, PO Range: 77 - 79

			Vendor	Description	Amount
77	10/12/2018	2803	TAHLEQUAH GLASS COMPANY LLC	MAINTENANCE REPAIR SERVICE	0.00
78	11/15/2018	761	GUARD TRONIC INC	ALARM SYSTEM MONITORING/REPAIR	10,000.00
79	11/15/2018	6078	AMAZON CAPITAL SERVICES	MAINT-HVAC BLOWER MOTOR	750.00

Report Total: \$10,750.00