

AGENDA  
REGULAR MEETING  
Tahlequah Board of Education, I-35  
**Thursday, September 10, 2015 6:00 p.m.**  
Board of Education Conference Room - 225 N Water Ave, Tahlequah Oklahoma

- A. Call to order –David Morrison, President
  - 1. Recording of members present and absent
  - 2. Pledge of Allegiance – TMS 7<sup>th</sup> grader Alex Harless
  
- B. Discussion and vote to approve or not approve the Minutes for previous meeting:
  - 1. August 13, 2015 – Regular Meeting
  
- C. Discussion and vote to approve or not approve the Monthly Financial Reports:
  - 1. Receipt and Balance Statement
  - 2. Student Activity Account Summary
  - 3. Miscellaneous Reports
  - 4. Child Nutrition Report
  - 5. Supplemental Appropriation to Coop Fund \$28.52
  
- D. Vote to approve or not approve the Estimate of Needs for 2015-16 School Year
  
- E. Presentation of the 2015-2016 Preliminary Budget
  
- F. Public Hearing on Impact Aid
  
- G. Principal and Staff Reports
  - 1. Academic Achievement 2014 – Anita Lightcap
  - 2. Community Relations Policy – Josh Maxwell
  - 3. Tractor Purchase – Brad Jones
  - 4. District Title I Plan – Anita Lightcap, DeAnn Mashburn and Christine Gonzales
  
- H. Superintendent’s Report
  - 1. Teacher Mentor Program
  - 2. Budget
  - 3. Extra Duty Assignments
  
- I. Public to be heard - Time will be permitted for any citizen(s) to address the Board of Education on items pertaining to education and/or the operation of the school district. A citizen wishing to address the Board of Education must fill out a card before the meeting and submit it to the Board Clerk. The citizen is to move to the lectern upon being recognized by the Board President and state his/her full name and address. The Board will not respond to questions or comments at the meeting. The citizen may receive a written response as soon as possible. Questions and complaints relating to employees of the district will not be permitted at this time. Such questions are to be referred to the Superintendent first for resolution through district complaint procedures. Presentation or discussion of matters which are currently under legal review will not be permitted.
  
- J. Business Items – Consent Docket – Discussion and possible action on the following:
  - a. Contracts
    - 1. Agreement with Cherokee Nation Early Childhood Unit (Child and Adult Care Food Program) CACFP to provide meals for 3 year olds
    - 2. Agreement with BLX – Arbitrage Rebate Compliance Service Fee Schedule
    - 3. Supplemental Contract with Ana Poteete – 7<sup>th</sup> and 9<sup>th</sup> Grade Girls Volleyball Coach
    - 4. Supplemental Contract with Sharon Scott – KiBois Teaching Services
    - 5. Supplemental Contract with Jessica Secratt – KiBois Teaching Services
    - 6. Supplemental Contract with Emily Edigor – Colorguard Instruction

7. Agreement with OEA – Mentor Teacher Cadre Training Contract
8. Agreement with Tahlequah’s B.E.S.T. – Drug Free Community Coalition to provide Prescription Drug Abuse Preventionist
9. Agreement with Northeastern Health Systems – to provide physician oversight to Licensed Athletic Trainer
10. Supplemental Contract with Lorraine Walker - provide writing instruction for district writing teachers
11. Supplemental Contract with James Rigler – provide dunk tank for TMS
12. Supplemental Contract with Darian Flanagan – Stunt and Tumbling coach for TMS Cheer
13. Agreement with Cherokee County Health Services Council – to provide SWAT Coordinator
14. Agreement with Mobile Game Trucks – to provide event/party for TMS Students
15. Agreement with Cherokee Nation - to provide IDEA services to qualifying students ages 3-5 years of age

b. Fundraisers

1. THS- Tiger Cards
2. THS Theatre – Pre Show Intermission Slides/Playbill/Program Ad Sales
3. THS FCCLA – Student Dues, Student Purchased Sewing Projects, Registration for FCCLA Events, Light Waves (Tiger light up bracelets)
4. THS Academic Team – TOC Qualifier (Academic Tournament for Middle Schoolers)
5. THS Student Council – Gym Night and Gym Night T-Shirts
6. TMS FCCLA – End of Year Dance and FCCLA Dues
7. TMS Yearbook – Yearbook Sales
8. THS Wrestling – Spaghetti Dinner/Dessert Auction, Wrestling Buy-Out, Mattress Sale
9. THS Band – Picture/CD Sale, Amish Pie Sale
10. THS Band Parent Supporter – Decal/Sign Sale
11. THS Choir – Sing-A-Thon, Fall Follies, Tea Rings, Spring Music Show, T-Shirt Sales,
12. THS Basketball Tip In Club – Concession Stand
13. THS Cheer – Rustic Cuff Sales
14. TMS Cheer – Pink Out Sales
15. TMS Band – Decal/Sign Sale, Amish Pie Sale
16. Cherokee Special Olympics – Tiger Card Sales, T-Shirt Sales, Wrap the Track, Atwoods Hot Dog Sales and Masonic Breakfast
17. THS Theatre – T-Shirts, Performance of A Midsummer Night’s Dream, Performance of Scenes & Things
18. THS FFA – T-shirt/Hoodie Sales, Blue & Gold Sausage
19. TMS PTO – Spirit Items
20. TMS Cross Country – Concession during 2 Sisters Financial Cross Country Meet
21. THS Soccer – Snow Flake Christmas Show
22. THS Baseball Booster – Tiger Hit-A-Thon, Baseball Spirit Items, T-Shirt Sales, Field Signs, Baseball Concession Stand
23. THS JROTC – Pennies for Patients

c. Out-of-State/Overnight Trips

1. THS Wrestling – Tournament Bristow, OK Dec 11-12, 2015
2. THS Wrestling – Tournament Miami, OK Dec 18-19 2015
3. THS Wrestling –Tournament Fayetteville, AR Jan 8-9, 2016
4. THS Wrestling – Regional Tournament (location TBA) Feb 19-20, 2016
5. THS Wrestling – State Tournament OKC Feb 25-27, 2016
6. TMS Choir – National Choir Contest, Dallas, TX May 6-7, 2016
7. TMS Choir – OKMEA Conference, Children’s All State Tulsa, OK Jan 20-23, 2016
8. TMS Choir – Jr High All State OKC Jan 14-16, 2016
9. THS Student Council – State Student Council Convention Yukon, OK Nov 7-9, 2015
10. THS FFA – Livestock Show, Ft. Smith, AR Sept 25-28, 2015
11. THS Jason Proctor – Next Steps Conference (State Teacher of the Year) Princeton, NJ Oct 8-9, 2015
12. THS Cheer – Nationals in San Antonio, TX Feb 4-8

13. TMS Russell Hudgens – OK Academy of Science Field Trip, Wister State Park, Heavner, OK Sept 25-27, 2015
14. TMS Russell Hudgens – STEM Summit, OKC Oct 12-13, 2015
15. TMS – TSA State Conference & Competition, Midwest City, OK Apr 5-7, 2016
16. TPS Title I DeAnn Mashburn, Christine Gonzales and Anita Lightcap – National Conference, Houston TX, Jan 27-31, 2016
17. TPS Laura Watts and Lisa Bookout – Ruby Payne Framework for Understanding Poverty, Atlanta, GA Dec 6-9, 2015

d. Board Policy – Revisions and First Read

1. Remove the amendment to the Wellness Policy #6040 that was approved at the August 13, 2015 BOE meeting
2. Revise Policy 6127 – Fund Raising Activities
3. Revision to Student Cell Phone Policy #6229
4. Revision to Non-Discrimination Policy #4003
5. Revision to Student Random Drug and Alcohol Testing Policy #6209
6. Discussion and vote to approve or not approve the district Acceptable Use Policy #4132
7. First read on Community Relations Policy #4134

K. Discussion and vote to approve or not approve Language Arts Textbook Committee.

L. Discussion and vote to approve or not approve Resident Teacher Mentor Committee.

M. Discussion and vote to approve or not approve job description revision for Student Information, District Reporting and Technology Training Specialist.

N. Discussion and vote to approve or not approve changing job title from Parent Education/Homeless Liasion to Family Support Provider.

O. Discussion and vote to approve or not approve quotes for replacement tractor, brush hog and box blade.

P. Discussion and vote to approve or not approve recommended quote and agreement for pest control services.

Q. Discussion and vote to approve or not approve the following items as surplus.

- a. Student and Teacher textbooks
  1. 586 3<sup>rd</sup> – 5<sup>th</sup> Science
  2. 21 1<sup>st</sup> – 5<sup>th</sup> Reading
  3. 537 1<sup>st</sup> – 5<sup>th</sup> Math Practice/Teacher Books

R. Discussion and vote to Approve or not approve the District Title I Plan

S. Discussion and vote to approve or not approve the Schedule of Encumbrances:

- |                        |                |
|------------------------|----------------|
|                        | <u>2015-16</u> |
| 1. General Fund        | 407-479        |
| 2. General Fund Grants | 3106-3148      |
| 3. Coop Fund           |                |
| 4. Building Fund       | 51-56          |
| 5. Bond Fund (38)      |                |
| 6. Sinking Fund        |                |

T. Executive Session: Motion and vote to convene in executive session – Executive Session Authority: 25 *Okl. Stat.* § 307(B) (1) (2). The Board proposes to discuss the following matters during its closed session:

- a. New Employment and Resignations
- b. Extra Duty Assignments

U. Motion and vote to acknowledge the Board's return to open session

V. Board President's statement of executive session minutes

W. Motion and vote to approve or not approve Personnel Items 1-175

a. **EMPLOYMENT: Upon the recommendation of the Superintendent, the employment of the following person(s), be APPROVED:** Effective

- |           |   |                       |
|-----------|---|-----------------------|
| 1. _____  | Support – Para Sub<br>Temporary 1 year contract                                   | 2015-2016 School Year |
| 2. _____  | Support – Assistant Counselor's Secretary (THS)<br>Temporary 1 year contract      | 2015-2016 School Year |
| 3. _____  | Support – P/T Para Sub<br>Temporary 1 year contract                               | 2015-2016 School Year |
| 4. _____  | Support Bus Driver<br>Temporary 1 year contract                                   | 2015-2016 School Year |
| 5. _____  | Support – Para Sub<br>Temporary 1 year contract                                   | 2015-2016 School Year |
| 6. _____  | Support – P/T Para Sub<br>Temporary 1 year contract                               | 2015-2016 School Year |
| 7. _____  | Support – Para Professional<br>Temporary 1 year contract                          | August 21, 2015       |
| 8. _____  | Maintenance – Licensed Electrician<br>Temporary 1 year contract                   | 2015-2016 School Year |
| 9. _____  | Para Sub<br>Temporary 1 year contract   | 2015-2016 School Year |
| 10. _____ | Preventionist – Grant Position<br>Temporary 1 year contract                       | 2015-2016 School Year |
| 11. _____ | Support – Transfer from P/T to F/T Para Professional<br>Temporary 1 year contract | August 25, 2015       |
| 12. _____ | Support – Receptionist  | September 14, 2015    |
| 13. _____ | Support – P/T Para Sub<br>Temporary 1 year contract                               | September 14, 2015    |

**RESIGNATION: Upon the recommendation of the Superintendent, accept the resignation of the following Person(s) be APPROVED:**

- |                      |                            |                 |
|----------------------|----------------------------|-----------------|
| 14. Shannon Campbell | Support – THS Receptionist | August 31, 2015 |
|----------------------|----------------------------|-----------------|

**EXTRA DUTY ASSIGNMENT: Upon the recommendation of the Superintendent, the Extra Duty assignments of the following person(s), be APPROVED:**

**Tahlequah High School**

- |                            |                                   |
|----------------------------|-----------------------------------|
| 15. Academic Team          | Jenna Jones/Eric Jones            |
| 16. Student Council        | Natie Cloud                       |
| 17. National Honor Society | Stephanie Crawford/Brenda McClain |
| 18. French Club            | Jean Havens                       |
| 19. Spanish Club           | Kristin Strehlow-Cooper           |
| 20. Cherokee Language Club | Haley Miller                      |
| 21. Science Club           | Haley Davis                       |
| 22. Mu Alpha Theta         | Eric Jones                        |
| 23. Photography Club       | N/A                               |
| 24. English Club           | Debbie Underwood                  |
| 25. FCA                    | Anthony Amason                    |

26. Art Club	Ellie Vega
27. BPA	Peggy Williams
28. FFA	Jay Stinnett
29. FCCLA	Michelle Collins
30. Yearbook	Heather Willis
31. Newspaper	Heather Willis
32. Freshman Class	Eric Jones/Kristen Strehlow-Cooper
33. Sophomore Class	Peggy Williams/Kristen Strehlow-Cooper
34. Junior Class	James Rappe/Holly Stocks & Natalie Cloud Sherry Yount/Jennifer Lynn
35. Senior Class	James Williams/Michael Peters Sherry Qualls/Mandy Stafford
36. Dept. Chairs	Debbie Underwood- <b>English</b> Stan King- <b>Social Studies</b> Chuck Pack- <b>Math</b> Vickie Elliot- <b>Science</b> Don Ogden- <b>Health/PE</b> Brenda McClain- <b>Vocational</b> Jean Havens- <b>World Language</b> Michael Peters- <b>Fine Arts</b> James Williams- <b>Counselor</b>
37. Band Instructor	Josh Allen
38. Band Assistant	Kandis Bardell
39. Winterguard	Lauren Fort (Lay)
40. Vocal Music	Holy Stocks
41. Drama/Speech	Michael Peters
42. Chemical Specialist	Jordan Collier
43. P.A.C. Tech Director	Michale Peters
44. Site Technology Contacts	Chuck Pack/Brenda McClain
<b><u>Tahlequah Middle School</u></b>	
45. Academic Team	Libby Osburn/Lisa Bookout
46. Student Council	Kathy Carey
47. National Jr. Honor Society	Morgan Minihan
48. Indian Heritage Club	Katie Penland
49. Science Club	Russell Hudgens
50. FCCLA	Tracy Adams
51. TSA	Russell Hudgens
52. Yearbook	Cheryl Baird
53. Team Leaders	Vicky Bangle/Vickie Parris/Alicia Combs Nancy Geiger/Shelly Bailey Cindy Robertson/Amy Wright Kristy Ward/Janet Copeland Stacy Falwell
54. Speech/Drama	David Fuller
55. Vocal Music	Amy Wright
56. Band Instructor	Kris Still

- 57. Band Assistant
- 58. Site Technology Contact
- 59. Science Fair Coordinator
- 60. Spelling Bee

Kristopher Still  
Russell Hudgens/Brett Bardell  
Harold Terry  
Kathy Carey

**Cherokee Elementary**

- 61. Student Council
- 62. Kindergarten
- 63. 1st Grade
- 64. 2nd Grade
- 65. 3rd Grade
- 66. 4th Grade
- 67. 5th Grade
- 68. Site Technology Contact
- 69. Specials

Roberta Sisk  
Amanda Ranallo  
Amy Batie  
Jessica Morrison  
Lora Cosby  
Lyndsie Pearce  
Elizabeth Hardman  
Trey Blunt  
Allison Collins

**Greenwood Elementary**

- 70. Student Council
- 71. Kindergarten
- 72. 1st Grade
- 73. 2nd Grade
- 74. 3rd Grade
- 75. 4th Grade
- 76. 5th Grade
- 77. Site Technology Contact
- 78. Specials

Jacqueline Waldhoer  
Ronda Reed  
Leslie Richardson  
Kym Tinsley  
Heather Moles  
Jenna Jones  
Cameron Ballard  
Kym Tinsley  
Denna Jones

**Heritage Elementary**

- 79. Student Council
- 80. Kindergarten
- 81. 1st Grade
- 82. 2nd Grade
- 83. 3rd Grade
- 84. 4th Grade
- 85. 5th Grade
- 86. Specials
- 87. Site Technology Contact

Kelli Atkinson  
Kim Parker  
Kelli Tibbetts  
Lezlie Gilbert  
Crystal Hendricks  
Gail Garcia  
Clani Yancy  
Kim Hale  
Shelly Lamons

**Sequoyah Elementary**

- 88. Pre-K
- 89. Site Technology Contact

Kristin Stark  
Tiffany Cacy

**District Special Olympics**

- 90. Head Coach
- 91. Assistant I
- 92. Assistant II
- 93. Assistant III

Allison Collins  
Tasha Hix  
Ruth Poteete/Melissa Moore  
Rebecca Parish  
Jean Meier/Fred Poteete  
Mandi Jordan

## Coordinators

### 94. Broadcasting

Peggy Williams

### 95. Curriculum Coordinators (4)

Debbie Underwood(renewal)-Lang Arts

Vallerie Jones-Social Studies

Chuck Pack (W/Release)-Math

Lisa Yahola-Science

## Athletics

96. Asst. Athletic Director

Stan King

97. Strength & Conditioning

Keith Wilson

98. Head Football

Brad Gilbert

99. Football Coordinator

Gary McClure/Keith Wilson/Joe Ichniowski

100. Asst. Football

Mark Rogge/T.J. Fleetwood/Jackie Willis/Rocky Reeves(Lay)

101. Head 9th Football

Pat Dotson

102. Asst. 9th Football

Stan King/Brian Jones

103. Head 8th Football

Gary McClure

104. Asst. 8th Football

T.J. Fleetwood/Mark Rogge

105. Head 7th Football

Stan King

106. Asst. 7th Football

Pat Dotson/Fred Poteete

107. Head Boys Basketball

Ricky Bruner

108. Asst. Boys Basketball

Mark Rogge

109. Head Girls Basketball

David Qualls

110. Asst. Girls Basketball

Charles Knifechief/Ana Poteete(Lay)

111. Head Boys 9th Basketball

Mark Rogge

112. Head Girls 9th Basketball

Charles Knifechief

113. Head Boys 8th Basketball

Ricky Bruner

114. Head Girls 8th Basketball

Ana Poteete (Lay)

115. Head Boys 7th Basketball

Dylan Neal

116. Head Girls 7th Basketball

Mark Rogge

117. Head Wrestling

James Rappe/Brian Jones

118. Asst. Wrestling

Rocky Reeves (Lay)

119. Head Middle School Wrestling

Gary McClure

120. Asst. Middle School Wrestling

Stan King

121. Head Boys Track

Jason Proctor

122. Asst. Track

Anthony Amason

123. Head Girls Track

Don Ogden

124. Asst. Track

Gary Akin

125. Asst. Boy & Girl Field Track

Stan King

126. Head 9th Boys & Girls Track

Fred Poteete

127. Head Boys 7-8th Track

David Spears

128. Head Girls 7-8th Track

Keith Wilson

129. Asst. Boys & Girls 7-8th Track

Gary Akin

130. Asst. 7th-8th Track

Lance Jeanes

131. Head Baseball

Dylan Neal/T.J. Fleetwood

132. Asst. Baseball

Mark Rogge

133. Head M.S. Baseball

Mark Jordan

134. Asst. M.S. Baseball

Jason Proctor

135. Head Boys Cross Country

Elsey Miller

136. Head Girls Cross Country

Anthony Amason

137. Asst Boys & Girls Cross Ctry

Greg Hall

138. M.S. Boys Cross County

David Spears

139. M.S. Girls Cross Country

140. Head Boys Golf	Nick Baker
141. Head Girls Golf	Nick Baker
142. M.S. Boys Golf	James Rappe
143. M.S. Girls Golf	James Rappe
144. Head Fast-Pitch Softball	Matt Davis
145. Asst. Fast-Pitch Softball	Dylan Neal
146. Head Slow-Pitch Softball	Matt Davis
147. Asst. Slow-Pitch Softball	Bret Bardell
148. 7-8th Fast-Pitch Softball	Brett Bardell
149. 7-8th Asst. Fast-Pitch Softball	Dylan Neal
150. Head Boys Tennis	Pat Dotson
151. Head Girls Tennis	Pat Dotson
152. Asst. Boys & Girls Tennis	
153. M.S. Boys Tennis	David Qualls
154. M.S. Girls Tennis	Ana Poteete (Lay)
155. Head Boys Soccer	Joe Ichniowski
156. Asst. Boys Soccer	Jackie Willis
157. Head Girls Soccer	Greg Hall
158. Asst. Girls Soccer	Charles Knifechief
159. M.S. Boys Soccer	Jackie Willis
160. M.S. Girls Soccer	Greg Hall
161. Head Girls Volleyball	Don Ogden
162. Asst. Girls Volleyball	Charles Knifechief
163. 9th Volleyball	Ana Poteete (Lay)
164. 8th Volleyball	Ana Poteete (Lay)
165. 7th Volleyball	David Qualls
166. H.S. Cheerleading Sponsor	Vickie Elliott
167. H.S. Asst. Cheerleading Sponsor	
168. 9th Cheer	Mandi Stafford
169. M.S. Cheerleading Sponsor	Morgan Minihan
170. H.S. PomPon Sponsor	Jennifer Lynn
171. H.S. Asst. PomPon Sponsor	Amy Wright
172. M.S. PomPon Sponsor	Robyn Rowland
173. Field Coordinator	Keith Wilson
174. Track Coordinator	Elzy Miller

**DISTRICT**

175. Board of Education Clerk	Brenda Hammer
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X. NEW BUSINESS: New Business refers to any matter not known about or which could not have been reasonably foreseen prior to the time of posting of the agenda. *Authority: 25 Okla. Stat. Section 311(A) (9)*

Y. Motion and vote to adjourn

**SCHEDULE OF MEETINGS**

The next regularly scheduled meeting of the Board of Education is Thursday, October 8, 2015, at 6:00 p.m.

Posted at \_\_\_\_\_ this \_\_\_\_\_ day of September, 2015, at the Board of Education Building, 225 N Water, Tahlequah Oklahoma.

**#12005570**

Notary Public and Number